



# TRAINING PROSPECTUS







## About The British Institute of Cleaning Science (BICSc®)

**BICSc is the largest independent, professional and educational body within the cleaning industry, with over 50,000 Individual and Corporate Members.**

Our aim is to raise the standards of education and build awareness of the cleaning industry through professional standards and accredited training.

## About BICSc® Training & Services



**We are a leading training provider for the cleaning industry. BICSc accredited training is managed through BICSc Training & Services.**

Our standards combine expert knowledge from highly regarded industry professionals allowing us to deliver accredited training and best practice to the industry.

We facilitate accredited and certificated training through in-house and online training, to both individuals and organisations across a range of sectors.



**"If you have a passion for it, our training can help you attain your career aspirations, empowering you, through job satisfaction and achieving your work-related goals."**

**Stan Atkins, Group CEO BICSc**

8-9	How can I train?
10-11	Cleaning Professional's Skills Suite (CPSS) Where Your Career Begins
12-13	BICSc <sup>®</sup> Licence to Practice (LTP) 
14-15	Base Units 
16-17	Additional Units 
18-19	Specialist Units 
20	Sector Specific Units 
21	Rules of Combination
22-23	BICSc <sup>®</sup> Accredited Trainer 
24-25	BICSc <sup>®</sup> Licensed Assessor 
26-27	CPSS Assessor App User Guide (Free) 
28-29	The BICSc <sup>®</sup> Cleaning Supervisor's Certificate 



- 32-33 **CLEANLOGIC**<sup>®</sup> Principles of Health & Safety 
- 34-35 **CLEANLOGIC**<sup>®</sup> Control of Cross-Contamination 
- 36-37 **CLEANLOGIC**<sup>®</sup> Principles of Cleaning Science 
- 38-39 **CLEANLOGIC**<sup>®</sup> Work Rates & Work Loading 
- 40-41 **CLEANLOGIC**<sup>®</sup> Calculating & Costing 
- 42-43 **CLEANLOGIC**<sup>®</sup> The Theory of Cleaning Inspections 
- 44-45 **CLEANLOGIC**<sup>®</sup> Understanding the NHS Technical Cleaning Audit 
- 46-47 **CLEANLOGIC**<sup>®</sup> Compound Room Rate Calculator 
- 48-49 **CLEANLOGIC**<sup>®</sup> Domestic Cleaning Operative Safety 
- 50 **CLEANLOGIC**<sup>®</sup> Understanding Colour-Coding (Free) 
- 51 **CLEANLOGIC**<sup>®</sup> Hand Hygiene Explained (Free) 
- 52 **CLEANLOGIC**<sup>®</sup> Understanding Chemical Hazard Pictograms (Free) 
- 53 **CLEANLOGIC**<sup>®</sup> Understanding PPE (Free) 

# What's the right training for me?

	Who is the course aimed at?				Entry Requirements (If Required)	Accredited Training (Card Issued)	Certified Training (Certificate Issued)
	Operative	Technician	Supervisor	Manager			
BICSc® Licence to Practice (LTP)	✓	✓	✓	✓		✓	
BICSc® Skills Training (CPSS)							
Base Units	✓	✓	✓	✓	LTP	✓	
Additional Units	✓	✓	✓	✓	LTP	✓	
Specialist Units	✓	✓	✓	✓	RULES OF COMBINATION		
Sector Specific Units	✓	✓	✓	✓	RULES OF COMBINATION	✓	
BICSc® Accredited Trainer	✓	✓	✓	✓	LTP & 3 SKILLS	✓	
BICSc® Licensed Assessor	✓	✓	✓	✓	LTP & 7 SKILLS	✓	
BICSc® Cleaning Supervisor's Certificate	✓	✓	✓			✓	✓
CPSS Assessor App User Guide	✓	✓	✓	✓			✓

# What's the right training for me?

	Who is the course aimed at?				Entry Requirements (If Required)	Accredited Training (Card Issued)	Certified Training (Certificate Issued)
	Operative	Technician	Supervisor	Manager			
Cleanlogic® Principles of Health & Safety	✓	✓	✓	✓			✓
Cleanlogic® Control of Cross-Contamination	✓	✓	✓	✓			✓
Cleanlogic® Principles of Cleaning Science	✓	✓	✓	✓			✓
Cleanlogic® Work Rates & Work Loading		✓	✓	✓			✓
Cleanlogic® Calculating & Costing		✓	✓	✓	WORK RATES & WORK LOADING		✓
Cleanlogic® The Theory of Cleaning Inspections		✓	✓	✓			✓
Cleanlogic® Understanding the NHS Technical Audit	✓	✓	✓	✓			✓
Cleanlogic® Compound Room Rate Calculator			✓	✓			✓
Cleanlogic® Domestic Cleaning Operative Safety	✓						✓
Cleanlogic® Free Courses	✓	✓	✓	✓			✓

# How can I train?

## The Virtual Training Suite (online)

BICSc accredited and Cleanlogic® certificated training courses are now available online to complement our face to face training.

Any course you wish to undertake can be taken at your own pace at a time to suit you.

## How does online training work?

The courses consist of video presentations, useful documents and video demonstrations.

There are short quizzes testing your knowledge, there may also be an assessment of multiple choice questions to complete the theoretical part of the course.

In some instances there will be assignments that need to be completed and submitted.



You can see the Virtual Training Suite and the courses on offer by [clicking here](#).

# How can I train?

## The BICSc Training Suite (face to face training)

Your training can be delivered at the BICSc Training Suite in Northampton, or on your site by a member of our training team.

## How does face to face training work?

Contact our training team to discuss your requirements.

On the day of training there will be a presentation which will be followed by a demonstration and then if applicable an assessment.



Phone: +44(0)1604 678712

Email: [trainingandservices@bics.org.uk](mailto:trainingandservices@bics.org.uk)

# Cleaning Professional's Skills Suite (CPSS)

## Where your professional career begins

Whether you are looking for one off accredited and certified skills training or you are looking for approval to certificate your own employees to BICSc standards, we can help.

**With over 61 years' experience, the British Institute of Cleaning Science has been raising the standards of the cleaning industry through accredited training for cleaning professionals.**

Each year thousands of cleaning professionals develop their skills and knowledge through CPSS skills training, which is recognised throughout the industry.

The Cleaning Professional's Skills Suite has over 40 skills to choose from, allowing you to build and tailor your core cleaning competencies; whether you are new to the industry, looking to improve your knowledge or specialise in particular tasks.

### **1** Complete the Licence to Practice Keeping you safe

To progress through the Cleaning Professional's Skills Suite, candidates must complete Licence to Practice (LTP) training and assessment, this is a compulsory requirement before progressing onto Base, Additional, Specialist and Sector Specific Units. LTP ensures candidates are competent, protected and can work safely using best practice.



# CPSS<sup>®</sup>

CLEANING PROFESSIONAL'S SKILLS SUITE

2

## Enhance your skills with Base Units and Additional Units

### Upskilling

CPSS features a range of competent cleaning skills designed to enhance the knowledge of cleaning operatives. It is up to the individual or company to decide how many competent skills their operatives require. All skills achieved will be listed on a skills card awarded to the candidate on completion of their training.

3

## Become a Cleaning Specialist with our Specialist Units and Sector Specific Units

### Enabling you to grow your career

In addition to the Base and Additional Units there are also a variety of Specialist Units and Sector Specific Units available. These skills are ideal for cleaning operatives who work in a specific environment requiring specialist knowledge. Any Specialist Units that cleaning operatives achieve will be listed on a skills card awarded to the candidate on completion of their training.



# BICSc® Licence to Practice (LTP)

Licence to Practice is the first step into the Cleaning Professional's Skills Suite (CPSS). It provides the key information for an operative's health and safety and teaches best practice methodologies. This should be the minimum standard operatives are trained to.

[Purchase course](#)



## Who would benefit from this training?

- Any operative in the cleaning industry



## What are the training aims?

- Understanding of cleaning operations health and safety
- Understanding COSHH
- Understanding Dynamic Risk Assessment
- Understanding electrical safety
- Safe use and care of equipment
- Importance of correct dilution
- Cleaning store housekeeping



## Training Location

- Online
- BICSc Training Suite, Northampton
- We can come to you, please contact us for further details  
\*minimum number of candidates apply



### What is the duration of the training?

- Face to face training candidates will need to allow for a full day
- Online training takes approximately 2 hours plus a 1 hour session for assessment



### Required equipment

- If training is at your site, you will be supplied with a full equipment list
- Candidates should wear suitable clothes for carrying out cleaning tasks and enclosed flat footwear



### Useful Information

- The course takes the form of a presentation, demonstration and candidate assessment
- Reference documents are supplied for enhanced knowledge in electronic format
- Successful candidates receive an LTP card

# Base Units

Base Units cover the skills that cleaning operatives use daily. These units can be selected on their own following the completion of the LTP, or combined with other skills from the Cleaning Professional's Skills Suite.

## BU1

### Dust control mop sweeping

Dust control mop sweeping is a means of ensuring that the floor surface is cleaned in a controlled manner.

**Training benefits:** Clean hard floor surfaces.

[Purchase online course](#)

## BU2

### Damp mopping

Damp mopping is the method most commonly used to clean the floor surface.

**Training benefits:** Clean hard floor surfaces with reduced risks of slips.

[Purchase online course](#)

## BU3

### Vacuum cleaning

Vacuum cleaning hard or soft floor coverings removes dirt and debris from the surface leaving the surface clean.

**Training benefits:** The surfaces are clean, free of debris and can assist in areas where dust levels may cause further issues with equipment etc.

[Purchase online course](#)

## BU4

### Manual floor sweeping

Manual floor sweeping is the method of removing dust and debris from areas such as washroom facilities where other methods of floor cleaning are not possible.

**Training benefits:** Removal of dust and particles from the surface.

## BU5

### Emptying and cleaning waste bins

Emptying and cleaning general waste bins allows the cleaning operative to safely remove general waste.

**Training benefits:** Reduced risks of accidents through incorrect handling.

[Purchase online course](#)

## BU6

### Damp wiping surfaces

Damp wiping surfaces is the removal of dust in a controlled manner and the removal of light stains.

**Training benefits:** Surfaces will be clean improving the quality of the work area.

[Purchase online course](#)

BU7

### Cleaning kitchen work surfaces (non-commercial)

Cleaning kitchen work surfaces (non-commercial) so that surfaces will be left hygienically clean in the correct manner.

**Training benefits:** Reduced risk of cross-infection where food may be prepared.

[Purchase online course](#)

BU8

### Cleaning kitchen sinks (non-commercial)

Cleaning kitchen sinks will ensure levels of hygiene are maintained in the correct manner.

**Training benefits:** Reduced risk of infection and unpleasant odours.

[Purchase online course](#)

BU9

### Scrubber drying

Scrubber drying is a means of cleaning hard floor surfaces in large areas.

**Training benefits:** Cleans and dries, reducing the risk of slips.

BU10

### Cleaning glass & mirrors

Glass cleaning effectively will remove dust and smears from the surface particularly mirrors and door glazing panels.

**Training benefits:** Clean smear free glass.

[Purchase online course](#)

BU11

### Cleaning a hand hygiene basin

Cleaning a hand hygiene basin will ensure levels of hygiene are maintained in the correct manner. Free standing hand hygiene basins can be found in areas such as hospital wards, surgeries and food areas.

**Training benefits:** Effective cleaning reduces the risk of cross-contamination.

BU12

### Cleaning toilet facilities

Cleaning toilet facilities in a manner that will leave the area clean and free from odours.

**Training benefits:** Hygienic facilities for the benefit of users and reduced risk of cross-contamination from one area to another.

[Purchase online course](#)

BU13

### Cleaning washroom facilities

Cleaning washroom facilities will leave the area fresh and hygienically clean for all users following effective cleaning.

**Training benefits:** Hygienic facilities for the benefit of users and reduced risk of cross-contamination from one area to another.

BU14

### Preparation and care of a microfibre system

Preparation and care of a microfibre system will provide the operative with the correct procedures for the use, preparation and laundry of a full microfibre system.

**Training benefits:** Ensure microfibre functions as designed.

BU15

### Dusting Surfaces

Dusting surfaces is the removal of dust and loose debris in a controlled manner.

**Training benefits:** Surfaces will be clean improving the quality of the work area.

# Additional Units

Additional Units are skills that cleaning operatives use frequently. These skills can be selected on their own following the completion of the LTP or combined with other skills from the Cleaning Professional's Skills Suite.

## AU1

### Spray cleaning hard floors

Spray cleaning hard floors is a means of interim maintenance, with the use of a high speed rotary floor cleaning machine.

**Training benefits:** Enhances the appearance of floor surfaces in between main cleaning regimes.

## AU2

### Buffing hard floors

Buffing hard floors will give a uniform appearance to the floor surface.

**Training benefits:** Enhances the surface, uniformity and appearance of the floor.

## AU3

### Machine scrubbing and drying (with a wet suction machine)

Machine scrubbing and drying (with a wet suction machine) is an effective way of removing built up soiling from hard floor surfaces. Use of a rotary machine is followed by the removal of water from the surface using a wet pick up machine.

**Training benefits:** Clean floor surface with reduced risk of slips as floor surface is left dry on completion.

## AU4

### Cylindrical brush machine

Cylindrical brush machines are a popular choice in areas where the floor surface may be textured but may also be used on soft surfaces and to remove ingrained dirt.

**Training benefits:** Clean surface with an even appearance.

## AU5

### Washing surfaces

Washing surfaces will leave the surface clean and smear free. This skill applies to horizontal or vertical surfaces.

**Training benefits:** The surface will be left clean and smear free.

[Purchase online course](#)

## AU6

### Polish application (furniture)

Polish application (furniture) is a means of treating surfaces that require the application of different types of polish in a manner that will enhance the appearance of the surface.

**Training benefits:** Protection of surfaces with correct polish application dependant on surface type.

[Purchase online course](#)

AU7

### Stain removal (carpet or soft furnishing)

Stain removal (carpet or soft furnishing) is necessary to enhance the appearance of the surface.

**Training benefits:** Reduced risk of further damage through wrong methods or choice of stain removal agent.

AU8

### Cleaning domestic refrigerators

Cleaning domestic refrigerators in the work place reduces old food being left creating odours.

**Training benefits:** Reduces unpleasant odours and unsightly impacted food debris.

AU9

### Cleaning domestic microwave ovens

Cleaning domestic microwave ovens in the workplace will ensure that the microwave is clean and pleasant to use.

**Training benefits:** Reduces unpleasant odours and unsightly impacted food debris.

AU10

### Cleaning domestic toasters

Cleaning domestic toasters in the workplace will reduce the effects of crumbs building up and causing a burning smell.

**Training benefits:** Reduces unpleasant odours and potential fire alarm activity.

AU11

### Cleaning telephones

Cleaning telephones will leave the item hygienically clean and fresh particularly in areas with multi-users.

**Training benefits:** Reduced risk of cross-contamination between users.

AU12

### Multi bucket floor mopping

Multi bucket floor mopping can be used as an alternative to damp mopping and will leave the floor surface clean.

**Training benefits:** Surface that has been cleaned and rinsed to remove any residual cleaning agent.

AU13

### Cleaning squat toilet facilities

Cleaning squat toilets in a manner that will leave the area odour free and clean.

**Training benefits:** Reduced risk of cross-contamination through effective cleaning.

AU14

### Cleaning domestic dishwashers

Cleaning domestic dishwashers in the work place reduces old food being left creating odours.

**Training benefits:** Reduces unpleasant odours and unsightly impacted food debris.

# Specialist Units

Specialist Units are skills that give cleaning operatives enhanced knowledge in a specific area relating to their job role. These skills require Rules of Combination to ensure candidates have the foundation skills required before moving onto more Specialist Units.

## SU1

### Bodily fluids and sharp objects (hard surfaces)

Ensures the operative can clean up bodily spills in a safe and controlled manner and remove sharp objects safely.

**Training benefits:** Reduced risks to the cleaning operative and reduced risk of cross-contamination.

[Purchase online course](#)

## SU2

### Bio-hazard decontamination cleaning (hard surfaces)

Bio-hazard decontamination cleaning deals with the removal of substances from surfaces which could be considered hazardous to the operative.

**Training benefits:** A thorough understanding of the risks and how to effectively contain and clean the area.

## SU3

### Cleaning computers

Cleaning computers will ensure cleaning is carried out effectively and safely.

**Training benefits:** Reduces the risk of damage and can improve the life span of the equipment.

## SU4

### Cleaning lifts

Cleaning lifts will ensure the operative understands the importance of the procedures in how to clean the lift effectively and safely.

**Training benefits:** This will provide a safe cleaning procedure and protect the operative and others during the cleaning process leaving the lift surfaces clean and pleasant to use.

## SU5

### Carpet skimming

Carpet skimming will ensure the operative can safely check and carry out remedial cleaning of the soft surface.

**Training benefits:** Reduced risk of damage to the surface and an even appearance of the surface on completion.

## SU6

### Carpet extraction cleaning

Carpet extraction cleaning will ensure the operative can safely carry out the cleaning of a soft surface without causing damage.

**Training benefits:** Reduced risk of damage to the surface and a uniform appearance on completion.

## SU7

### Strip, dry and re-apply emulsion polish

Strip, dry and re-apply emulsion polish will ensure the operative can remove previous application of emulsion polish safely and in the correct manner prior to applying new emulsion.

**Training benefits:** Safe and effective way of carrying out this skill which will reduce costs through incorrect application and leave a uniform appearance on completion.

## SU8

### Graffiti removal (minor)

Graffiti removal will ensure the graffiti is removed safely and effectively.

**Training benefits:** Reduced risk to the operative through incorrect use of chemicals and reduced risk of damage to the surface.

## SU9

### Chewing gum removal

Chewing gum removal will ensure that chewing gum is removed in a safe and controlled manner.

**Training benefits:** Reduced risk of incorrect product use and damage to the surface.

## SU10

### Steam cleaning

Steam cleaning with a steam cleaning machine ensures effective cleaning of walls and floors particularly tiled surfaces where there is an accumulation of scum and fats.

**Training benefits:** Reduced risk to the operative through incorrect use and damage to surfaces, leaving the surface smear free.

## SU11

### Pressure washing

Pressure washing will ensure the operative can safely and effectively use a pressure washer.

**Training benefits:** Reduced risk to the operative and others, as well as a reduced risk of damage to the surface.

## SU12

### Machine sweeping

Machine sweeping will provide the operative with the correct procedures of machine sweeping and the associated risks.

**Training benefits:** Reduced risk to the operative and others through incorrect use.

## SU13

### High level dusting and cleaning

High level dusting will ensure the operative can carry out the skill in a safe and controlled manner.

**Training benefits:** Reduced risk to the operative and others during the cleaning process leaving surfaces free from accumulated dust and debris on higher surface areas.

## SU14

### Upholstery extraction cleaning

Upholstery extraction cleaning will ensure the operative can safely carry out the cleaning of the upholstery without causing damage.

**Training benefits:** Reduced risk of damage to the upholstery surface and a uniform appearance on completion.

# Sector Specific Units

Sector Specific Units are tailored for those working within in a specific area of the cleaning industry. These units can be selected individually and offer enhanced knowledge relating to the operatives job role. The BICSc Licence to Practice is a prerequisite for most Sector Specific Units, this ensures candidates have the foundation skills and competence to progress their career in cleaning.

## OPL

### On Premises Laundry – Operative Competence

Encompassing the requirements of on premises laundry. This skill follows a logical flow from the entry of used, soiled, or infected laundry in the premises to exit of clean, dry and finished laundry to be redistributed.

**Training benefits:** A thorough understanding of categories of soilage and their requirements for laundry process.

## HC

### Healthcare Skills

All skills within the suite have been adapted for the healthcare sector.

**Training benefits:** A workforce operating within a healthcare setting who are all trained to the same standard can successfully control the spread of infection, creating a cleaner and safer environment.

The Skills Suite has been adapted to align with both PAS 5748:2014 and reflect the draft 'NHS National Standards of Healthcare Cleanliness 2020' which is to be adopted formally by the NHS.

The perfect training model for those working within the healthcare sector.

Healthcare skills training is currently available as face to face training. Please note if you are an existing Accredited Training Member assessments will only be available to you via our BICSc CPSS app.

# Rules of Combination

The Rules of Combination outline the units that you must have completed to demonstrate your competency before you can gain Specialist Units.

**You must have a valid Licence to Practice to undertake these units (as per the Rules of Combination).**

For example, to achieve SU1, you must also have BU2, BU6 and AU5 (in addition to the Licence to Practice).

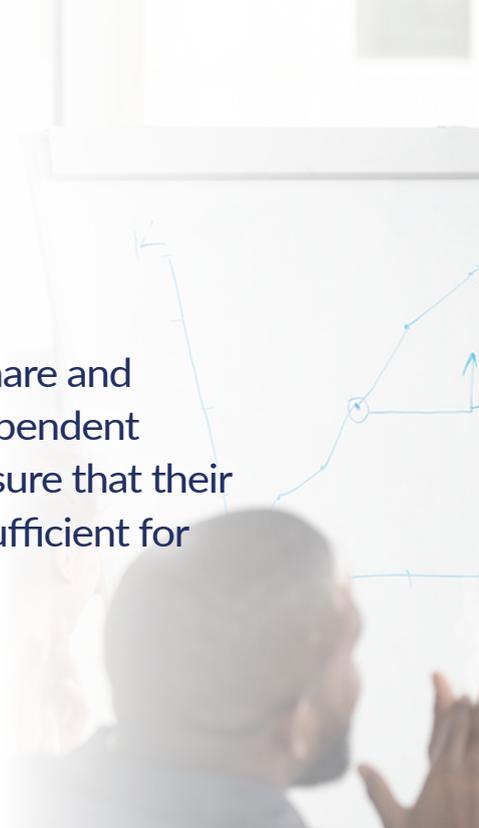
Specialist Units		Base Units	Additional Units
SU1	Bodily fluids and sharp objects	BU2, BU6	AU5
SU2	Bio-hazard decontamination cleaning	BU2	*BU9 or AU3, AU5
SU3	Cleaning computers	BU6, BU15	None
SU4	Cleaning lifts	BU2, BU3, BU6	AU5
SU5	Carpet skimming	BU3	AU2, AU7
SU6	Carpet extraction cleaning	BU3	AU7
SU7	Strip, dry and reapply emulsion polish	BU1, BU2	AU2, AU3
SU8	Graffiti removal (minor)	BU6	AU5
SU9	Chewing gum removal	BU2, BU6	AU5
SU10	Steam cleaning	BU2, BU6	None
SU11	Pressure washing	None	None
SU12	Machine sweeping	BU4	None
SU13	High level dusting and cleaning	BU2, BU3, BU6, BU15	AU5
SU14	Upholstery extraction cleaning	BU3	AU7

\*On site machinery dependent



# BICSc® Accredited Trainer

This course has been designed to enable candidates to share and cascade BICSc skills training knowledge, to allow for independent assessment and certification. Providing the skill set to ensure that their candidate comprehension and basic trainer abilities are sufficient for hands on practical training.



[Purchase course](#)



## Who would benefit from this training?

- Operatives
- Supervisors



## What are the training aims?

- Overcoming candidate objections
- Practical demonstration skills
- The importance of planning
- Ensuring candidate comprehension



## Training Location

- BICSc Training Suite, Northampton
- Online
- We can come to you, please contact us for further details  
\*minimum number of candidates apply



### What is the duration of the training?

- Face to face training candidates will need to allow for a full day
- Online training takes approximately 4 hours plus a 1 hour session for assessment



### Required equipment

- This will depend on the skill chosen for demonstration to be agreed at time of booking



### Useful Information

- The course takes the form of a presentation, practical exercises and an assessment
- Reference documents are supplied for enhanced knowledge in electronic format
- This course can be a stand alone course to candidates that hold current BICSc CPSS skill qualifications, or in conjunction with skills training



# BICSc® Licensed Assessor

This course allows individuals selected by an Accredited Training Member to assess and certificate their own employees in line with the skills that the candidate already holds from CPSS. It provides a full understanding of the CPSS kit and methodologies of assessing, as well as how to comply with the paperwork requirements of the role and the use of the BICSc CPSS app.

[More information](#)



## Who would benefit from this training?

- Any individual whose company wants to assess and certificate their own employees



## What are the training aims?

- Understanding the rules & regulations of the role of Assessor
- Comprehension of the paperwork required for Accredited Training Member operations
- Understanding how to deliver an assessment
- How to deliver constructive and positive feedback
- Ensuring BICSc levels of assessment are achieved



## Training Location

- A mix of online and face to face at the BICSc Training Suite, Northampton
- We can come to you, please contact us for further details  
\*minimum number of candidates apply



## What is the duration of the training?

- The online training will take 4 hours and the face to face training will take 1 day (approximately 6.5 hours)



## Required equipment

- If training is at your site, please refer to the training team for a full equipment list
- Candidates should wear suitable clothes for carrying out cleaning tasks and enclosed flat footwear



## Useful Information

- This course take the form of either a live presentation or an online presentation. A practical exercise will then follow
- Reference documents are supplied for enhanced knowledge in electronic format
- Candidates will be verified at their site as soon as possible after the training and will receive Assessor status and card upon successful verification



# CPSS Assessors App User Guide (Free)

This is a short course on how to setup and use the CPSS Assessors App. It provides detail on how to verify your account, begin and mark an assessment and how to export and save that assessments result.

[Purchase course](#)



## Who would benefit from this training?

- Any existing assessor using the CPSS Assessors App
- New assessors joining an existing Accredited Training Member or as part of a new Accredited Training Member setup



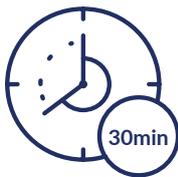
## What are the training aims?

- Understanding the how to successfully complete an assessment using the Assessors App
- To understand the main features of the app



## Training Location

- Online



## What is the duration of the training?

- The online training will take 30 minutes



## Required equipment

- A tablet or phone running iOS or Android



## Useful Information

- All courses take the form of presentations and demonstration videos where applicable
- Reference documents are supplied for enhanced knowledge in electronic format



# BICSc® Cleaning Supervisor's Certificate

The BICSc Cleaning Supervisor's Certificate is intended to be the 'go to' qualification for the industry. It aims to provide a robust and well-rounded knowledge for any supervisor of cleaning operatives.

[Purchase course](#)



## Who would benefit from this training?

- Individuals in the industry with operative experience who have moved (or are about to move) into a supervisory position and have decided (or their employer has) that the individual would benefit from gaining a recognised qualification
- Individuals entering the industry (or wishing to), with or without work experience, that have started a supervisory role or want one in the future and gaining this qualification will help them to acquire a job



## Course content

- The role of a supervisor
- Health and safety in the cleaning industry
- Practical skills\*
- The principles of cleaning science
- Control of cross-contamination
- Human resources and customer service
- The importance of and how to effectively train within the cleaning industry\*
- Cleaning standards and inspections
- Effective deployment of cleaning operatives
- Practical assignment\*\*

\*Modules 3 and 7 require live assessments.

\*\*Module 10 will require personal assignment completion and submission.



## What is the duration of the training?

- The course has been structured to achieve modules steadily at the candidate's own pace up to a maximum of a 12-month period
- Tutor support will be available throughout the course
- Successful completion of a module will allow the candidate to progress onto the next module. If a candidate is not successful in a module a second attempt can be made



## Training Location

- Online. All training will be delivered via an e-learning environment
- Assessments can be taken either by an online video call or at the BICSc Training Suite in Northampton



## Useful Information

- All courses take the form of presentations and demonstration videos where applicable
- Reference documents are supplied for enhanced knowledge in electronic format



**CLEANLOGIC**<sup>®</sup>  
SPECIALIST INDUSTRY TRAINING



**Cleanlogic® is a growing collection of supervisory and management courses, developed with BICSc® technical knowledge and experience.**

**These courses will provide the technical underpinning knowledge for you to progress in your career and ultimately have the understanding to manage a cleaning operation.**

This training is designed for anyone wishing to increase their knowledge of the industry, whether you are a supervisor, team leader, manager, involved in quoting, or producing tenders, there will be one for you.





# CLEANLOGIC®

## Principles of Health & Safety

The course provides the basics that are required for all BICSc Accredited Training Members. Designed to meet the basic requirements of individuals looking to improve their knowledge of health and safety within the cleaning industry.

[Purchase course](#)



### Who would benefit from this training?

- Operatives
- Supervisors
- Managers
- Anyone who has responsibility of understanding COSHH and risk assessments



### What are the training aims?

- Understanding and producing COSHH assessments
- How to understand a Safety Data Sheet (SDS)
- Preparing method statements for cleaning skills
- How to write a basic risk assessment for cleaning activities



### Location for Cleanlogic® courses

- Online



### What is the duration of the training?

- The training will take a maximum of 2 hours



### Required equipment

- No additional equipment is required



### Useful Information

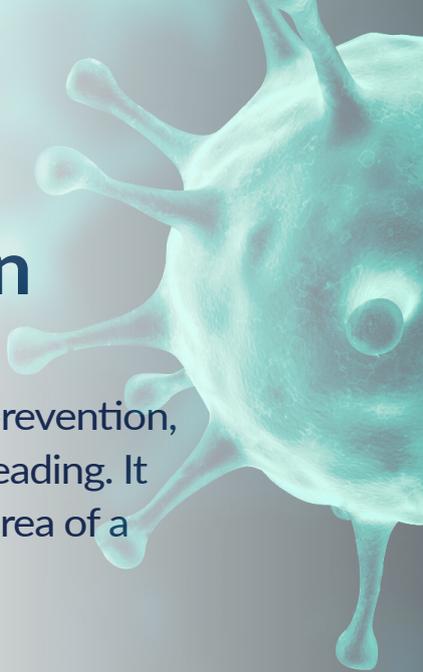
- All courses take the form of presentations and demonstration videos where applicable
- Reference documents are supplied for enhanced knowledge in electronic format



# CLEANLOGIC®

## Control of Cross-Contamination

Candidates will learn best practice techniques for infection prevention, as well as how to prevent a breakout from occurring and spreading. It ensures the operative will be at no risk from working in the area of a potential breakout.



[Purchase course](#)



### Who would benefit from this training?

- Operatives in all areas safeguarding against the risks of cross-contamination and offering control measures in the case of a pandemic
- Supervisors
- Managers



### What are the training aims?

- Understanding the benefits of a colour-coding programme, the effectiveness of chemical ranges, looking at how microfibre works and what prevents its effectiveness
- Comprehension of safe methods of containing and cleaning small areas of bodily spillage



### Location for Cleanlogic® courses

- Online



### What is the duration of the training?

- The training will take a maximum of 3 hours



### Required equipment

- No additional equipment is required



### Useful Information

- All courses take the form of presentations and demonstration videos where applicable
- Reference documents are supplied for enhanced knowledge in electronic format



# CLEANLOGIC®

## Principles of Cleaning Science

This course provides an introduction into the science of cleaning. Looking at cleaning chemical compositions and how they work, the effect of pH in cleaning products, the effect chemicals can have on differing surfaces and what product works best in which situation.

[Purchase course](#)



### Who would benefit from this training?

- Operatives
- Supervisors
- Managers
- Anyone who wants to understand the science involved in cleaning products
- Anyone who has to choose the products for cleaning tasks



### What are the training aims?

- Understanding of the pH scale and where cleaning products fit into it
- Understanding the chemical make up of products
- Understanding the impact of product choice for effective cleaning
- Understanding how surface and soilage affect product choice



### Location for Cleanlogic® course

- Online



### What is the duration of the training?

- The training will take a maximum of 3 hours



### Required equipment

- No additional equipment is required



### Useful Information

- All courses take the form of presentations and demonstration videos where applicable
- Reference documents are supplied for enhanced knowledge in electronic format



# CLEANLOGIC®

## Work Rates & Work Loading

This course has been designed to give the candidate an understanding of how to calculate the hours required to clean a building and what factors need to be considered in these calculations.

[Purchase course](#)



### Who would benefit from this training?

- Supervisors
- Managers
- Bidders and estimators
- Anyone involved in the tender process of cleaning a premises



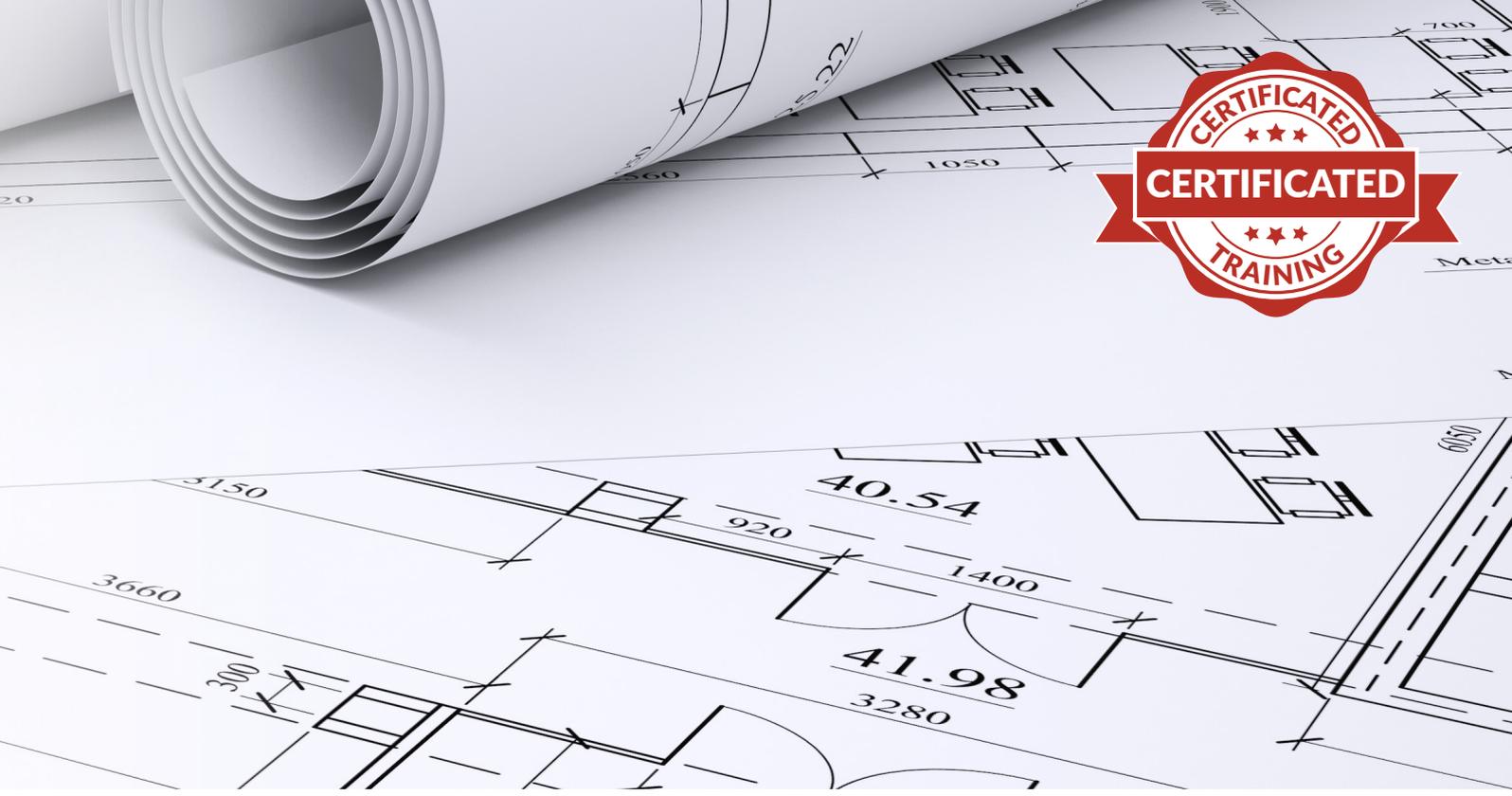
### What are the training aims?

- Understanding of different types of building specifications for cleaning contracts and their effects
- Understanding of building plans and how to check whether they are to scale
- Understanding factors that affect cleaning productivity
- Understanding productivity rates
- Understanding how to apply productivity rates to building plans and produce cleaning hours for a building



### Location for Cleanlogic® courses

- Online



### What is the duration of the training?

- The training will take a maximum of 6 hours



### Required equipment

- Ruler
- Calculator
- Masking tape
- Tape measure
- Floor plans - supplied by BICSc. These will be posted to you



### Useful Information

- All courses take the form of presentations and demonstration videos where applicable
- Reference documents are supplied for enhanced knowledge in electronic format



# CLEANLOGIC®

## Calculating & Costing

This course has been designed to give the candidate an understanding of the items that are budget considerations within cleaning operation, to enable an accurate quotation to be prepared.

[More information](#)



### Who would benefit from this training?

- Managers
- Bidders and estimators
- Anyone involved in the tender process of cleaning a premises
- Budget holder



### What are the training aims?

- A thorough understanding of employee costs
- Understand the impact of machinery and material choices and life time cost calculations
- Understanding the impacts of building specifications and scope of works on the overall cost calculation
- Understanding of how to produce a fully costed quotation for cleaning a premises
- Understanding viability of a potential project or current contract



### Location for Cleanlogic® courses

- Online



### What is the duration of the training?

- The training will take a maximum of 6 hours



### Required equipment

- Access to Microsoft Excel or a similar programme that recognises Microsoft Excel files



### Useful Information

- All courses take the form of presentations and demonstration videos where applicable
- Reference documents are supplied for enhanced knowledge in electronic format



# CLEANLOGIC®

## The Theory of Cleaning Inspections

BICSc defines cleaning inspections as an inspection or scrutiny of a building's cleanliness. This course has both theory and practical elements to demonstrate the process in cleaning inspections.

Candidates will be able to apply principles that produce accurate results and good judgement when inspecting any built environment. Candidates completing the course will get the opportunity to use the process themselves using BICSc tools and techniques for inspection.

[Purchase course](#)



### Who would benefit from this training?

- Supervisors
- Managers
- Clients
- Anybody involved in the inspection process



### What are the training aims?

- Judge the cleanliness of a building
- Ability to describe the soil or condition of a given surface
- Understanding specifications and scope of works in relation to cleaning inspections
- Ability to define failures
- Standardising expectations of all parties
- Accurately record results



### Location for Cleanlogic® courses

- Online



### **What is the duration of the training?**

- The training will take a maximum of 6 hours



### **Required equipment**

- No additional equipment is required



### **Useful Information**

- All courses take the form of presentations and demonstration videos where applicable
- Reference documents are supplied for enhanced knowledge in electronic format



# CLEANLOGIC®

## Understanding The NHS Technical Audit

In 2021 NHS England launched a new national standard which included a new system for technical audits. This course is designed to explain the purpose and process of the NHS technical audit to cleaning operatives.

[Purchase course](#)



### Who would benefit from this training?

- Cleaning Operatives
- Supervisors
- Anyone working in a healthcare environment



### What are the training aims?

- To give cleaning operatives an up to date idea of the technical audits that take place in a healthcare environment



### Location for Cleanlogic® courses

- Online



### What is the duration of the training?

- The training will take a maximum of 3 hours



### Required equipment

- No additional equipment is required



### Useful Information

- All courses take the form of presentations and demonstration videos where applicable
- Reference documents are supplied for enhanced knowledge in electronic format



# CLEANLOGIC®

## Compound Room Rate Calculator

The aim of this course is to provide users with a quick and easy to use tool, with the aim of calculating the time required to complete a single clean of a building.

[Purchase course](#)



### Who would benefit from this training?

- Supervisors
- Managers
- Anyone preparing for a tender



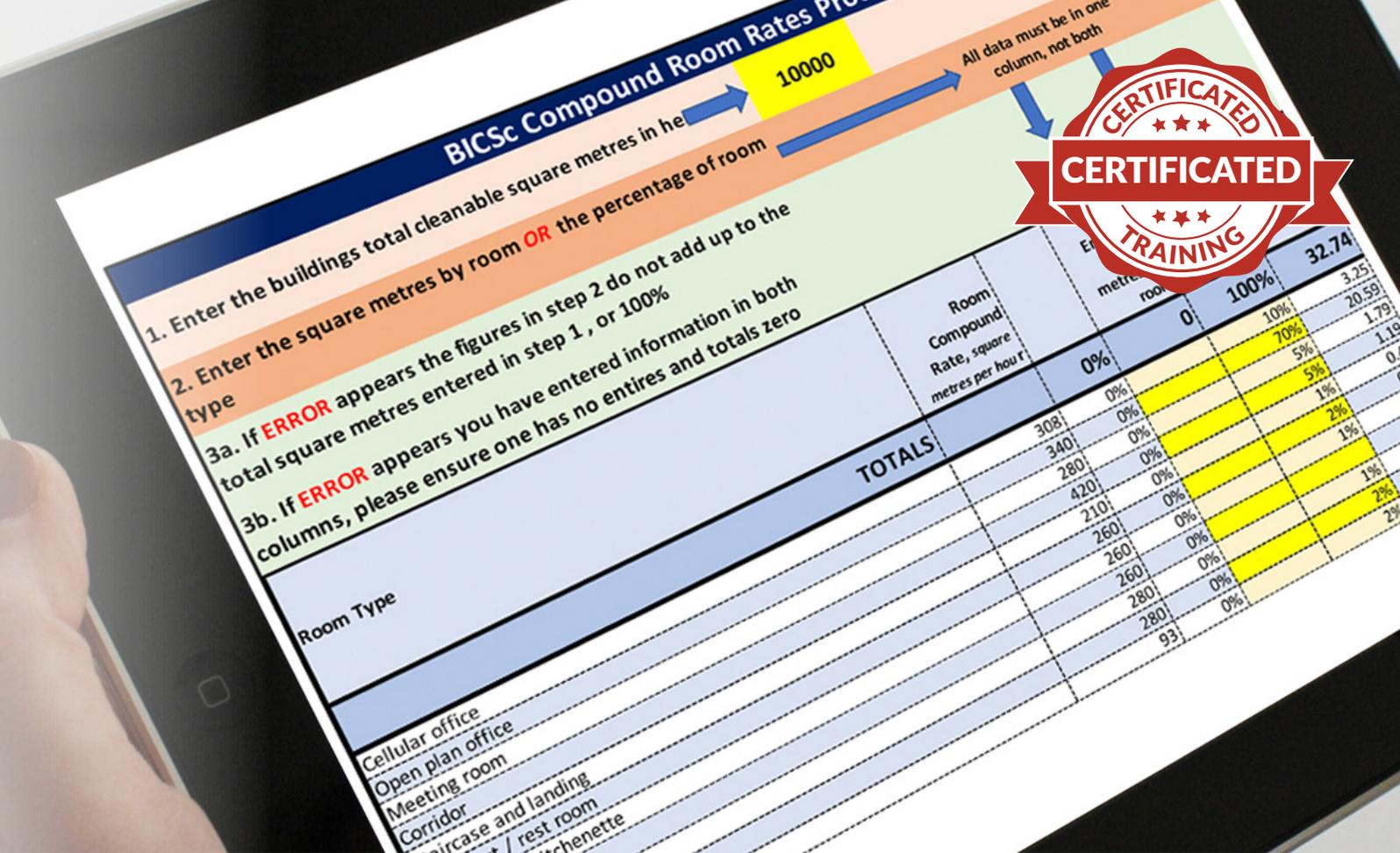
### What are the training aims?

- To understand how the compound room rate calculator works
- To understand how to apply this tool in a tender



### Location for Cleanlogic® courses

- Online



## What is the duration of the training?

- The training will take a maximum of 1 hour



## Required equipment

- Access to Microsoft Excel or a similar programme that recognises Microsoft Excel files



## Useful Information

- All courses take the form of presentations and demonstration videos where applicable
- Reference documents are supplied for enhanced knowledge in electronic format



# CLEANLOGIC®

## Domestic Cleaning Operative Safety

Designed for all domestic cleaning operatives, to ensure they are able to operate in a way that protects their own safety and the safety of others.

[Purchase course](#)



### Who would benefit from this training?

- Anyone who is a domestic cleaning operative looking for a basic introduction to operative safety



### What are the training aims?

- To learn how to be safe, with a look at the necessary health and safety compliance issues
- To understand what to consider when choosing chemical products
- To understand the safe use of equipment
- How to transport equipment in a correct and safe manner



### Location for Cleanlogic® courses

- Online



### What is the duration of the training?

- The training will take a maximum of 2 hours



### Required equipment

- No additional equipment is required



### Useful Information

- All courses take the form of presentations and demonstration videos where applicable
- Reference documents are supplied for enhanced knowledge in electronic format



**CLEANLOGIC®**

# Understanding Colour-Coding (Free)



Learn about how to implement a colour-coding system in order to prevent cross-contamination. Understand BICSc colour-coding and how to implement within your own working areas.

[Purchase course](#)



## Who would benefit from this training?

- Anyone completing cleaning tasks
- Cleaning operatives
- Managers
- Supervisors



## What are the training aims?

- To understand the importance of a colour-coding system in a cleaning and hygiene environment
- To understand the dangers of cross-contamination and how a colour-coding system can prevent it



## Location for Cleanlogic® courses

- Online



## What is the duration of the training?

- The training will take a maximum of 30 minutes



# CLEANLOGIC®

## Hand Hygiene Explained (Free)



Understanding how to wash and dry your hands is a simple but effective tool to help stop the spread of infection. This course is designed to teach why it is so important to wash hands and how best to do so.

[Purchase course](#)



### Who would benefit from this training?

- Anyone completing cleaning tasks
- Cleaning operatives
- Managers
- Supervisors



### What are the training aims?

- The aim of this course is to understand how to safely and effectively wash and dry hands and therefore controlling infection.



### Location for Cleanlogic® courses

- Online



### What is the duration of the training?

- The training will take a maximum of 30 minutes



**CLEANLOGIC®**

# Understanding Chemical Hazard Pictograms (Free)

Learn what the meaning behind the most common chemical hazard pictograms are, how to identify them when seeing these on products and what the legislation around them is.

[Purchase course](#)



## Who would benefit from this training?

- Anyone completing cleaning tasks
- Managers
- Supervisors



## What are the training aims?

- To understand the importance of chemical hazard pictograms
- Be able to identify the most common chemical hazard pictograms



## Location for Cleanlogic® courses

- Online



## What is the duration of the training?

- The training will take a maximum of 30 minutes



# CLEANLOGIC®

## Understanding PPE (Free)

This course looks at personal protective equipment. Understand where to look for these symbols, how to correctly respond when you notice them and learn why it is necessary to take action.

[Purchase course](#)



### Who would benefit from this training?

- Anyone completing cleaning tasks
- Managers
- Supervisors



### What are the training aims?

- To learn what PPE symbols are
- How to identify PPE symbols
- Learn how to take action when seeing the symbols



### Location for Cleanlogic® courses

- Online



### What is the duration of the training?

- The training will take a maximum of 30 minutes

Talk to us about **your**  
training requirements

## Training delivery

Training can be delivered at the BICSc Training Suite in Northampton, or online via our **Virtual Training Suite**. Training can also be delivered on site in the UK and internationally.

## Contact

To book training or to discuss your training requirements in more detail contact BICSc Training & Services.

### Telephone:

+44(0)1604 678712

### Social Media:



### Email:

[Click here](#)

### Online Training:

[Click here](#)

### Website:

[Click here](#)

